



DIPLOMA HANDING CLEARANCE FORM

Please obtain the following signatures in order to be “cleared” from the designated administrative department(s).

STUDENT INFORMATION

Student ID #

Full Name:

Class of (*Promotion*) _____ - _____ (*Example 2017 – 2018*)

Major:

Faculty:

Date and Signature of Student: _____

CLEARANCE CHECK LIST

Finance: Cleared

Not cleared

Reason(s) _____

Date and Signature _____

Library: Cleared

Not cleared

Reason(s) _____

Date and Signature _____

Degree delivered to student on -----

Signature: -----