

B.S. in Business Administration (93 credits)
Minor: Human Resource Management

Student's Name: _____
Family
First
Father

ID#: _____ **Tel#:** _____ **E-mail:** _____

Status: F/T student (not working or P/T job, 15 - 18 cr.) P/T student (working, up to 9 cr.)

General Education Requirements (GER) (48 credits)

ECO210	Principles of Microeconomics	(QMB210)
ECO220	Principles of Macroeconomics	(ECO210)
GER200	Writing Skills	(ENL102)
GER202	Sophomore Rhetoric	(GER200)
GER204	Business Communication	(GER200)
GER206	Oral Communication Arts	(GER202)
GER210	Computer Skills	
GER230	Business Law	
QMB210	Business Math	(MAT101 and MAT102)
QMB220	Quantitative Methods for Business	(QMB210)
MIS400	Business Information Systems	(GER210 and MGT210)
MGT470	Project Management	(MGT210 and QMB220)

GER Electives

Choose 4 of the following:

ECO310	Intermediate Microeconomics	(ECO220)
GER220	Advanced Computer Skills	(GER210)
GER240	Cultural Studies	(ENL102)
GER250	Environmental Studies	(ENL102)
GER260	Introduction to Psychology	(ENL102)
GER270	Human Rights	(ENL102)
GER310	Social Christian Studies	
GER320	Social Security and Labor Law	
GER330	Public Finance	
GER340	Foreign Language	
QMB350	Quantitative Analysis	(QMB220)

Major Requirements (30 credits)

ACT210	Principles of Accounting I	(ENL101)
ACT220	Principles of Accounting II	(ACT210)
ACT320	Managerial Accounting	(ACT220)
FIN330	Financial Analysis	(ACT220)
FIN340	Financial Management	(FIN330)
HRM310	Principles of Organizational Behavior	(MGT210)
MGT210	Principles of Management	(ENL101)
MGT480	Strategic Management	(MGT210 and MKT210)
MKT210	Principles of Marketing	(ECO210)
BUS400	Business Ethics and Leadership	(ENL101)

Minor Requirements (15 credits)

HRM410	Principles of Human Resource Management	(MGT210)
HRM420	Human Resource Development	(HRM410)
HRM430	Appraisal and Compensation of Employees	(HRM410)
HRM440	Organizational Staffing	(HRM410)
HRM450	Managing Diversity	(MGT210)

Note : course codes in parentheses represent prerequisites

Remedial Courses (if applicable)

English			Math		
Course	Grade	Semester	Course	Grade	Semester
ENL 100	-----	-----	MAT 101	-----	-----
ENL 101	-----	-----	MAT 102	-----	-----
ENL 102	-----	-----			

Recommended Schedule

Year 1 / Semester 1		Semester 2		Summer 1		Year 2 / Semester 3		Semester 4	
	Grade		Grade		Grade		Grade		Grade
ACT 210	-----	ACT 220	-----			HRM 410	-----	HRM 420	-----
QMB 210	-----	QMB 220	-----	ACT 320	-----	BUS 400	-----	FIN 330	-----
GER 200	-----	ECO 210	-----			GER 202	-----	MKT 210	-----
GER 210	-----	MGT 210	-----	ECO 220	-----	GER 230	-----	GER 204	-----
GER Elective 1	-----	GER Elective 2	-----			GER Elective 3	-----	GER Elective 4	-----
Summer 2		Year 3 / Semester 5		Semester 6		Extra Semester 1		Extra Semester 2	
	Grade		Grade		Grade		Grade		Grade
HRM 430	-----	HRM 440	-----	HRM 450	-----				
HRM 310	-----	GER 206	-----	MGT 480	-----				
		MIS 400	-----						
		FIN 340	-----						
		MGT 470	-----						

Important Notes

1. More than one minor may be obtained.
2. Students must regularly check their Sagesse E-mail account.
3. F/T job can take up to 3 courses (9 credits).
4. P/T job and No job can take up to 6 courses (18 credits).

Advisor's Name and Signature: _____

Student's Signature: _____

Date: _____

Date: _____